

Student Name

What Will I Miss? Oak Bay High School

Sponsor Teacher

School-Related Absence Documentation

I am missing class because:

I will be away the following dates and times:

I was informed of these upcoming dates on:

Monday	Tuesday	Wednesday	Thursday	Friday
A/E	B/F	A/E	B/F	A/E
B/F	A/E	B/F	A/E	B/F
C/G	D/H	C/G	D/H	C/G
D/H	C/G	D/H	C/G	D/H

I, _____, know that I am responsible for catching up on all missed work for these absences. I recognize that I may need to put in extra time at home, after school, or during Focus blocks, in order to catch up after participating in my activity.

	# of classes missed	Course Name	After discussion with my teacher, I know that I need to accomplish the following:	Teacher initial
A/E				
B/F				
C/G				
D/H				

Fill out these two columns before discussion with